

DEVELOP TOGETHER

"Helping You Make Positive and Long Lasting Changes to Your Life."

The Power of Common Courtesy

We should all be aware of what common courtesy is, saying please and thank you are the basics we should all learn as children. We then add to this as we grow up to allow us to interact with each other in a respectful way, whether we know the other person or not. Where this seems to fall apart for many people, especially those old enough to know better, is in electronic communications such as email, texts and instant messaging.

The basics of common courtesy have powerful effects in how people view us and whether they will respect us in the longer term. This is even more important if we're communicating with someone we don't know via electronic means. If basic manners aren't adhered to then we will likely be seen as unprofessional, rude and immature. These aren't desirable traits to have attached to us and will result in people not wanting to continue that working relationship, however fleeting it may be.

So we have two simple options when communicating through email, texts and such. The first is to treat it as we would a face to face conversation, where we are more polite to strangers and authority figures, with an adjusted version for friends and acquaintances that has been agreed non-verbally over the course of that relationship. The second option is to use no manners and see how far that gets us. I'm sure most of use would prefer the people we come into contact with treat us with a respectful tone and would decide to steer clear of anyone who doesn't act this way. So it's important to be mindful of how we come across to others and ask ourselves how we would feel in their shoes.

Common courtesy is such a simple thing to do and has powerful positive effects in building new and existing relationships, but can have equally powerful negative effects if it's not used, causing us to miss opportunities that may lead to more achievement and success in our goals and ambitions. Why would we give up these opportunities for the few extra seconds it takes to type in a polite way?

If you have any questions about this, please email info@developtogether.co.uk.

Kind Regards,

Rob

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